

Little Flower Union Free School District
Board of Education Regular Meeting
June 22, 2020
District Offices – 4:00 p.m.

Charles Drexel, Vice-President
Marilyn Adsitt
Joseph Delgado
Raymond Fell
Corrine Hammons
Nancy Hancock
Grace LoGrande
Bridgette Waite

MEMBERS PRESENT

Vacant

MEMBERS ABSENT

Harold J. Dean, Superintendent
Philip Kenter, School Business Administrator
Kathleen Nolan, District Clerk

ALSO PRESENT

1. Vice-President Drexel called the meeting to order at 4:05 p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. Vice-President Drexel welcomed all.

BOARD PRESIDENT'S
REPORT

3. Superintendent Dean reported on the following items:

SUPERINTENDENT'S
REPORT

- **Graduation –**
 - 13 graduates, 11 Regents, 2 SACC
- **Summer Program –**
 - Parent/District Letter
 - Reduced capacity in building-split session, online component, cleaning break, PPS online
- **Reopening Planning –**
 - SCSSA team – H&W committee creating template for reopening plan
 - Commissioner Advisory Panel
 - Plans to NYSED in July
- **Continuity of Learning Plan –**
 - Approved with cottage instruction

- **Enrollment Status –**
 - Upward trend but not impacting billing
 - Potential restoration of FTE's
- **RAN Borrowing –**
 - All RAN borrowing received
- **2020-21 Budget Overview –**
 - FTE reduction of 2.7 FTE across 6 positions
 - 7.86 M with other scenarios and midyear targets
 - Average LFTA increase 3.7%, non-unit receive 2.5%
 - 2 retirements

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| 4. | none at this time | PRINCIPAL'S
REPORT |
| 5. | none at this time | DIRECTOR'S
REPORT |
| 6. | 4:26 p.m. M. Adsitt moved, N. Hancock seconded, carried 8-0 to enter executive session to discuss negotiations and legal matters. | EXECUTIVE SESSION |
| H. Dean, P. Kenter, and K. Nolan left meeting | | |
| 4:51 p.m. M. Adsitt moved, N. Hancock seconded, carried 8-0 to end executive session. | | |
| 7. | B. Waite moved, J. Delgado seconded, carried 8-0 to approve the consent agenda. | CONSENT AGENDA |
| 7.1 | B. Waite moved, J. Delgado seconded, carried 8-0 to approve the minutes of the Regular Meeting of Monday June 8, 2020. | Minutes |
| 7.2 | | Financial |
| b.1 | The Board Vice-President acknowledged receipt of the Budget Status Report for the month of May 2020. | Budget Status Report |
| b.2 | The Board Vice-President acknowledged receipt of the Claims Audit Report for the month of May 2020. | Claims Audit Report |

b.3 The Board Vice-President acknowledged receipt of the Enrollment Projection for May 2020.

b.4 B. Waite moved, J. Delgado seconded, carried 8-0 to approve the following General Fund Budget Transfers:

Little Flower UFSD - Budget Transfers for June, 2020

Description	Transaction Date	Total Transfer
Budget Transfer from Health Insurance to Property & Casualty Insurance	6/18/2020	5,808.00
Budget Transfer from Supplies - General School to Supplies - Caporusso, Danowski, Pacey, Kendall	6/18/2020	771.18
Budget Transfer from Worker's Comp. to BOCES Hosp/Vision Instruction	6/18/2020	5,000.00
Budget Transfer from Business/Dist. Contractual to RAN Interest	6/18/2020	356.67
Budget Transfer to increase purchase order # 13589 to Key Bank for addl. int.due \$500k RAN.	6/23/2020	3,065.83
Addl. amt. for 4 RANS @ \$1,500. ea.= \$6,000. for McLaughlin Law, P.C. 6-18-2020.	6/23/2020	6,000.00
Budget Transfer required to cover supply purchase with WB Mason.	6/29/2020	100.00
Budget Transfer to cover increased cost with ESBOCES Home Schooling.	6/29/2020	1,650.00
Budget Transfer to cover WB Mason PO	6/29/2020	570.00

Total Transfers: **23,321.68**

7.3 None at this time CSE Recommendations

7.4 B. Waite moved, J. Delgado seconded, carried 8-0 to approve the following personnel items: PERSONNEL

a. Staffing Positions

Abolish the Business Teacher position, 1.0 FTE, effective September 1, 2020.
Establish one Business Teacher position, 0.8 FTE, effective September 1, 2020.

Abolish the Guidance Counselor position, 1.0 FTE, effective September 1, 2020.
Establish one Guidance Counselor position, 0.4 FTE, effective September 1, 2020.

Abolish one School Social Worker position, 1.0 FTE, effective September 1, 2020.

Establish one School Social Worker position, 0.5 FTE, effective September 1, 2020.

Abolish one Family & Consumer Science Teacher position, 0.8 FTE, effective September 1, 2020.

Establish one Family & Consumer Science Teacher position, 0.6 FTE, effective September 1, 2020.

Abolish one Health/Physical Education Teacher position, 1.0 FTE, effective September 1, 2020.

Establish one Health/Physical Education Teacher position, 0.8 FTE, effective September 1, 2020.

Abolish one Special Education Teacher position, 1.0 FTE, effective September 1, 2020.

Abolish one Teaching Assistant position, 1.0 FTE, effective September 1, 2020.

b. Change of Status

Roger Foster, School Social Worker, will change from 1.0 to 0.5 FTE, effective September 1, 2020.

Derek Kendall, Teacher, Health/Physical Education, will change from 1.0 to 0.8 FTE, effective September 1, 2020.

Karen Hagerman, Teacher, Family & Consumer Science, will change from 0.8 to 0.6 FTE, effective September 1, 2020.

c. Employees Leaving
District F/T Permanent

Maria Genna, Business Teacher, retirement effective July 1, 2020. (approved 4 years additional service)

Claudia E. Ruggiere, Guidance Counselor, retirement effective July 1, 2020.

Matthew Dixon, Teacher, Special Education, position abolished, effective September 1, 2020.

d. Employment Terms
Amended Salary Terms
2020-21

Approved the Amended Salary Terms for 2020-21, between the Little Flower UFSD and all Non-Unit Contract Staff.

Approved the Amendment of Employment Terms for 2020-21 between the Little Flower UFSD and School Principal Robert J. Scappatore.

Approved the Amendment of employment Terms for 2020-21 between the Little Flower UFSD and School Business Administrator Philip E. Kenter.

Approved the Amendment of Employment Terms for 2020-21 between the Little Flower UFSD and Assistant Principal/Director of Special Education Michael C. Gordon.

Approved the Amendment Agreement for 2020-21 between the Little Flower UFSD and Superintendent Harold J. Dean.

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| 8. | | NEW BUSINESS |
| 8.1 | R. Fell moved, N. Hancock seconded, carried 8-0 to set the date For the Organizational Meeting for Tuesday July 7, 2020 at 4 p.m. | Organizational Meeting |
| 8.2 | J. Delgado moved, M. Adsitt seconded, carried 8-0 to adopt the Proposed 2020-21 Budget in the amount of \$7,857,742. | 2020-21 Budget |
| 9. | All members expressed gratitude for the dedication of the Superintendent. | BOARD FORUM |
| 10. | At 5:00 p.m., G. LoGrande moved, N. Hancock seconded, carried 8-0 to adjourn. | ADJOURNMENT |

Respectfully submitted



Kathleen A. Nolan
District Clerk

Approved: July 7, 2020